



## NEW CREDENTIAL APPLICATION CHECKLIST

Thank you for inquiring about Ministerial Credentials with the International Ministry Network of the Assemblies of God. The following checklist should be used as a tool to assist you in the process. We are here to serve and assist you, if you have any questions or concerns, please do not hesitate to contact Nyla at the District Office at 269.556.1422.

- Complete all questions on the application and remember to sign and date
- Submit two passport size photos
- Information Authorization and Release Form, completed and notarized
- Information Authorization and Release Form for Spouse, completed and notarized
- Background Check Disclosure Form
- Copy of Social Security Card or Numident
- Submit Official Transcripts (Including successful completion of AG History Missions and Governance if education was received from non-Assemblies of God endorsed program)
- Forms for Life Experience if applicable
- 1-College Reference
- 2-Employer References
- 3-Friend References
- 3-Minister References
- Letters of recommendation when recognizing a previous ordination
  - Letter from a neighboring AG Minister or Sectional Presbyter familiar with the applicant's ministry.
  - A recommendation from the body with which the minister was formerly affiliated. If none is available, letters from 3 reputable ordained ministers who are familiar with the applicant's ministry, 2 should be with the applicant's former credentialing body.
- Schedule an appointment with the District Office to take the Credentialing Exam
- Schedule an interview with the District Presbytery by contacting the District Office
- Mail a \$50.00 Application Fee and completed forms to: IMN 3084 Niles Rd., St. Joseph, MI 49085